

# **Retail Cashier**

## **Purpose of Position**

This position is all about providing an excellent experience for our customers. Retail cashiers should be energetic, people-oriented, and able to multitask. Main duties involve handling financial transactions, assisting customers, and contributing to sales goals.

#### Job Duties & Responsibilities

- Greets customers in person and over the phone, including answering and directing phone calls and messages
- Prepares store for daily opening, including stocking and tagging merchandise
- Processes payments by operating registers, scanners, and scales
- Uses basic math to manage sales transactions, especially making change for cash payments
- Closes and balances the register at the end of the day
- Maintains tidy check-out areas, including stocking of bags and boxes, and keeps the store ready for customers
- Directs and advises customers by providing information on products and services; crosssells products and offers suggestions for tie-in sales and services
- Maintains retail restrooms including spot cleaning throughout the day and nightly cleaning at closing

### Qualifications

- People-oriented, friendly, honest, and respectful
- · Maintains welcoming, helpful, and upbeat attitude
- Must be a self-starter with the ability to begin and complete multiple tasks with little supervision
- Takes direction well and enjoys working as part of a team
- Good computer skills and comfortable using cash register software and handling money
- Knowledge of plants and gardening are preferred but not required
- Enjoys working in a fast-paced environment
- Willing to be coached, including constructive feedback

#### Working Conditions and Physical Requirements

- Position requires working a flexible schedule including weekends and special events in the evening as needed. Also required to work outdoors and indoors in extreme weather conditions.
- Able to lift approximately 50 pounds without assistance
- Must be capable of sitting, squatting, standing, kneeling, bending, or walking throughout the workday and for extended periods

### **Compensation and Benefits**

- Starting at \$12 per hour, depending on experience
- · Opportunity for pay increase after 90 days based on reliability and learning
- Opportunities for advancement, including to full-time positions

#### Requirements

- Must be authorized to work in the US and have reliable transportation
- Cold Creek is a drug-free company. We test all new applicants and randomly test after hire.